

**Little Milton Neighbourhood Plan Steering Group**  
**Minutes of meeting held on 5th October 2016 at 29 Chiltern View**

**Attendees**

Barry Coward (Parish Councillor) - Chairman  
Ian Dennis (Resident)  
Kate Daunt (Parish Councillor)  
Raymond Fergusson (Parish Clerk)

**1. Apologies**

The Chairman informed the meeting that apologies had been received from Bertie Bright, Elizabeth Swabey-Collison and Mike Holifield.

**2. Minutes of last meeting**

The minutes of the meeting held on 20<sup>th</sup> September 2016 were accepted as true record of the meeting

**3. Matters arising**

- The Chairman confirmed that following the departure of Gayle Wooton, SODC Neighbourhood Planning Officer, there had been no replacement contact established.
- The Chairman stated that he was still waiting on a formal notification that a Strategic Environmental Assessment (SEA) was not required as part of our Neighbourhood Plan submission.

**4. Feedback from meeting with John Howell MP**

The Chairman reported that our MP John Howell hosted a meeting in the Pine Lodge on 23rd September 2016 and that he had responded to a question on the value of Neighbourhood Plans. John has been closely associated with the development of the process and referred to the changes that were going through the House that would further support the process. John quoted Woodcote as a good example of a Neighbourhood Plan as it had approached certain issues in a thoughtful way.

**5. Village survey**

The Chairman reported that he had received further cost estimates following the meeting that ranged between £1662 and £1732 depending upon the level of response. The meeting agreed that we should proceed with Stratford District Council to provide the necessary support to produce the analysis and final report of our Village Survey.

Barry then suggested that the Group worked its way through the revised Village Survey that incorporated a number of the comments made by Simon Purfield of Stratford & Avon District Council and Mike Holifield. As a result of a careful review that identified a number of changes it was agreed that the Chairman would issue a revised survey for approval by the Group at the next meeting.

There was a suggestion it would be helpful to the distributors of the survey packs if there was a sheet of anticipated “questions and answers”. The Chairman stated that he would produce a possible set of question and answers.

It was suggested that it might be helpful if the different sections of the questionnaire were printed on different colour paper and that some extra copies were printed.

## **6. Oxfordshire Growth Board**

The Chairman highlighted that the recent announcement by the Oxfordshire Growth Board indicated that the SODC allocation of the Oxford City unmet housing need was 1200 more dwellings than that included in the Preferred Options Consultation Document. The figure was now 4950 and not 3750. It was unclear what impact this would have the Housing Needs Assessment. The current expectation by SODC for smaller settlements was to increase their housing stock by 5% but this could be reviewed in the light of these new figures. The publication of the Draft Local Plan is expected in early 2017 and that will provide a clearer impact on our Neighbourhood Development Plan.

## **7. Progress on consultations to date**

There was a brief update on a number of consultations being carried out by members of the group.

- Little Milton School: Ian Dennis

Ian reported that he was planning a meeting with David Wakeling in his capacity as a school governor but this would not initially include Beth McLaren, the Head.

- Local Farms/Warren Barn: Mike Holifield

The Chairman reported that Mike Holifield had spoken with Emmett Bros. who had indicated that there were no plans for any changes to the current operation at Warren Barn. Mike Holifield also reported that he had started a correspondence with the accountants who manage Ditchend Farm. The Chairman also reminded Mike Holifield that it would be helpful to talk with Charles Peers in respect of Views Farm.

- BBOWT: Barry Coward/Raymond Fergusson

The Chairman reported that he was in a dialogue with BBOWT.

- Thames Water: Barry Coward/Raymond Fergusson

The Chairman reported that he had a contact with Thames Water and had received some standard wording that could be incorporated into the Plan.

- Little Milton Shop: Bertie Bright

There will be an update at the next meeting

- Morgan Associates: Bertie Bright

There will be an update at the next meeting

- Housing Associations: Barry Coward

The Chairman stated that he had already contacted the relevant Housing Associations who manage the social housing within the village. The Chairman informed the meeting that Jan Phillips from SODC would attend the next meeting where she would inform the steering group of the SODC Policy and its implications for our plan.

- The Lamb: Elizabeth Swabey-Collison

There will be an update at the next meeting

- BT Openreach/ SSE: Raymond Fergusson

Raymond reported that he made contact with Openreach and SSE and was waiting for further information.

- Morland House: Barry Coward

The Chairman reported that he had contacted Morland House following the meeting with John Howell who indicated that quite often the local GP surgery was not included as part of the wider consultation.

#### **8. Consultation with Parish Council re Community Infrastructure Levy priorities**

The Chairman explained that any future housing development would attract a Community Infrastructure Levy (CIL) of £150 per sq.mtr. of which the Parish Council would receive 25% if it had a Neighbourhood Development Plan. He gave an illustration of 10 dwellings of 100sq.mtr. each would mean the Parish Council receiving £37500. He stated that the Steering Group should include some wording in the plan re CIL after there had been consideration given to it by the Parish Council.

#### **9. Progress on selected topics**

The Chairman stated that the Housing Needs Assessment was dependent upon SODC Draft Local Plan and the results of the Village Survey. He also stated that some work had started on a Sustainability Policy as well as Environmental review. These would be progressed at the next meeting.

#### **10. Any other business**

There were no issues raised

#### **11. Next meeting**

The next Steering Group Meeting will be held on Tuesday 18th October 2016 at 7.30 p.m. at 27 Chiltern View.