

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of meeting – 7.30pm Wed 1 Mar at Kate's

1. Apologies – BB, ES-C, RF (late arrival)
2. Minutes of Last Meeting - agreed
3. Matters Arising – as per agenda
4. CFO/Locality – progress on paying CFO. CFO about to issue an invoice which will be approved for payment at PC meeting 8 Mar. Agreed with CFO that next stage payment will be for £4000, to be applied for in the next financial year. CFO to provide a project plan to support the grant application.
5. The Chairman advised the meeting that he and RF had met with CFO that morning. Points raised will be covered against each agenda item.
6. Impact of Chalgrove proposals on NDP. Discussed at some length the leaflet just delivered to all houses in the village from the Chalgrove Airfield Action Group.
7. SODC Draft Local Plan.
 1. Chairman advised that the next draft will be a second Preferred Options consultation running for 7 weeks from 29 March. He has been invited to a briefing in Didcot the evening before.
 2. The Chairman advised that, notwithstanding the eventual timing for SODC's Local Plan 2033, CFO had said that all other NDP groups were carrying on with their plans as quickly as possible
8. Progress on outstanding consultations
 1. We were awaiting a response from the Allotments Group on the Local Green Spaces proposal, but that has now been received and is very helpful
9. Aspects of the Plan which are currently unclear:
 1. Rescinding Local Green Space status – can it be done and, if so, how? Ricardo does not know the answer and is awaiting a response from the DCLG
10. Evidence base – Background Document – progress
 1. Village Character Assessment – with CFO for review and comments
11. Open Spaces draft paper
 1. The draft Open Spaces paper was discussed at some length. The Chairman advised the meeting that he had just become aware of new advice published by My Community Locality. This document recommended a methodology for assessing all open spaces. In fact our paper follows the same process, which is fortuitous
 2. The overall shape and content of the paper was agreed. Barry said he would update it in the light of the just published advice and also the comments received from the allotments group and then circulate it to all interested parties
 3. Ian asked about Recommendation 2 – protecting all of the BBOWT land. Barry suggested that was a good example of where we wanted to achieve something but advice on how best to achieve that in terms of policy writing was required from CFO.
12. Vision, Aim & Objectives – the latest draft was agreed as being the version we would take to the village consultation event in April
13. Views Management Framework – no further progress as other work has intervened. Barry has the maps and photos so it should not take too long to put together.

14. The Plan Policies – CFO had advised that it would be a good time to start thinking about plan policies. Fiona Mullins suggested a meeting with David Potter, the planning policies guru, in advance of the April consultation event. (Post meeting: fixed for Tue 18 Apr). We should right down what we want our policies to achieve in plain English and David would advise on the planning policy speak translation.
15. Village consultation event:
 1. CFO think what we are planning to do is fine
 2. The following points came out of a general discussion
 1. Wine and nibbles – Ian offered to help Raymond. Agreed just wine but not beer (too difficult).
 2. Flyer format agreed. When it comes to distribution, KD will cover Mike Oldfields' patch = Gold St inc Manor, MMD, Blenheim Lane, Ditch End
 3. Draft letter to landowners agreed
 4. Barry's draft speaking notes – yet to be drafted but will then be circulated
 5. The round table discussion phase of the evening sessions may be a bit tricky to stage manage. Agreed it might be better to ask specific questions

16. Any Other Business Nil

17. Schedule of meetings – Thu 16 Mar; Thu 30 Mar; Thu 13 Apr; 25 & 27 Apr