

Little Milton Neighbourhood Plan Steering Group
Minutes of meeting held on 30th March 2017 at The Old Stores: Haseley Road

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Attendees

Barry Coward (Parish Councillor) - Chairman

Kate Daunt (Parish Councillor)

Ian Dennis

Bertie Bright (Parish Councillor)

Raymond Fergusson (Parish Clerk)

1. Apologies

The Chairman informed the meeting that apologies had been received from Elizabeth Swabey-Collison.

2. Minutes of last meeting

The minutes of the meeting held on 16th March 2017 were accepted as true record of the meeting

3. Matters Arising

There were no matters arising that were not covered elsewhere on the agenda.

4. Community First Oxfordshire/Locality

The Chairman reported that the End of Grant Report in respect of the initial grant for £3003 had been successfully submitted to Groundwork UK. The Chairman envisaged that a further grant application would need to be submitted soon to enable further work to be done by Community First Oxfordshire in respect of draft policies to be included in the Plan document. The Chairman explained that some thought would need to be given to the overall timescale of the project to ensure that any funding for the latter stages were covered.

5. Impact of Chalgrove proposals on NPD

The Chairman reported that he had received an email from GVA that indicated that the meeting envisaged for the end of March was now likely to take place towards the end of April. However subsequent to the meeting the GVA website for Chalgrove Airfield <http://chalgroveairfield.gva.co.uk/> has been closed whilst the HCA examines the technical information and feedback from the Enquiry by Design meetings.

6. SODC Draft Local Plan 2033

The Chairman informed the meeting that he had attended a briefing on the Local Plan 2033 Second Preferred Options document. He stated that the ultimate draft Local Plan will include a large amount of the policy documentation that had been incorporated in the document that was currently reflected in other documents. The Chairman stated that the proposed document would be very helpful as we develop policies for our NDP. The Chairman outlined a number of the key aspects of that were included in the document

- The overall number of new homes planned within the timescale of the plan had increased from 20004 to 23468.
- The document did not include Harrington or Grenoble Road as strategic settlements but did include Chalgrove Airfield, Culham, Berinsfield and Oxford Brookes Holton
- The housing needs included an element of housing to contribute toward Oxford City's unmet housing needs but no particular strategic site was identified.
- The increase in houses planned was an attempt to ensure that the 5 year housing land supply would be maintained to ensure control over planning through the life of the plan

- The policies in relation to housing in Smaller Villages and Affordable Housing are very much as currently defined.
- There is an infrastructure delivery plan to meet the future housing needs and although it safeguards land for a possible bypass around Stadhampton it did not have any specific reference to Little Milton.
- The timetable for the local plan was

Pre submission consultation September 2017

Submission Autumn 2017

Examination Spring 2018

Adoption Summer 2018

7. Aspects of the Plan which are currently unclear

The Chairman informed the meeting that the question of rescinding the status any designated Local Green Spaces had now been referred to Locality as Ricardo did not have any information to clarify the position.

8. Evidence Base V Plan Appendices

The Chairman stated that the current document assumed all the evidence base information was included in the NDP document and did not include appendices. However this will be reviewed after consultation with Fiona Mullins

9. Evidence Base

The Chairman stated that the evidence was now complete subject to the Views Management Framework. The completed evidence base sections are now on the website. The Chairman referred to his Views Management Framework draft document that had been circulated to the Steering Group. There was a discussion on the information provided by Kate in respect of work done by Fields in Trust to protect Open Spaces although this was primarily targeting playing fields. This was noted as something of interest. The Steering Group considered the views included in the Draft Views Management Framework that grouped the views under the following categories

- A. Views into the Village
- B. Views from the village to iconic landmarks
- C. Panoramic views
- D. Linear views within the village

The Chairman explained that this aspect of our Plan was something that was not universally included in other parishes NDP's and it was difficult to know how many views would be acceptable. After a lengthy discussion it was agreed that some views would be removed to avoid duplication and an additional view into the village as you approached the village from the South would be given serious consideration. This aspect of the NDP will be discussed more fully with CFO and Ricardo Rios.

10. Plan Documentation- progress

The Chairman expressed the view that the latest consultation document from SODC included a number policies that our NDP would use and probably avoid the need to write them. The meeting with David Potter and Fiona Mullins on 18th April will be an important meeting to shape how we take our policy drafting forward. The Chairman indicated that we may need to consider the inclusion of the safeguarding of land for any potential bypass as there was no reference to it in the latest SODC consultation document. The Chairman stated that he would clarify with CFO the detail required that was necessary within the Consultation Statement and the Basic Conditions Statement.

11. Village consultation event

The Chairman reported that work was well in hand for the consultations on the 25th and 27th April. He stated that Colourplus would provide the invitation flyers as well as the other documentation on the evening. It was agreed that some effort should be made to carefully document the proceedings on the two nights and that Kate and Barry would meet very soon after the 27th to review the consultations. Ian Dennis was asked to write up a report on the process that was used for the event itself that could be used within the Consultation Statement element of the NDP. Raymond would ensure there was a register of those attending on the evenings and would note the questions raised.

12. Proposal for stall at the village fete on 17th June

The Chairman confirmed that the NPD would be featured at the village fete on 17th June and that a simple competition would be provided to encourage engagement. The chairman suggested that prizes would be obtained from the stalls with the appropriate payment being made as a contribution to the fete.

13. Revised timescales for the whole process

The Chairman outlined his thoughts on the use of an independent inspector before the Regulation 14 Pre-Consultation Draft NDP. The Chairman stated that he had identified a resource centre that offered such services, The Neighbourhood Planning Independent Examiner Referral Service (NPIERS). Careful consideration would need to be given as to how this would be funded within the current grants obtained from SODC and Locality. It was likely that the NDP would be submitted for inspection before the SODC Local Plan is adopted in the summer of 2018 but probably after SODC had submitted their plan for inspection around November 2017.

14. Any other business

Kate raised a question about including garages within the policies and a reference to Human Rights.

15. Schedule of meetings

The next meetings are scheduled on Thursday. 13th April, consultations on Tuesday. 25th April and Thursday. 27th April.

16. Date of next Meeting

The next meeting will be held on Thursday **13th April 2017 at Pear Tree Cottage, Haseley Road** at 7.30 p.m.