

Little Milton Neighbourhood Plan Steering Group
Minutes of meeting held on 21st June 2017 at 27 Chiltern View

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Attendees

Barry Coward (Parish Councillor) - Chairman
Raymond Fergusson (Parish Clerk)

1. Apologies

The Chairman informed the meeting that apologies had been received from Elizabeth Swabey-Collison, Bertie Bright, Kate Daunt and Ian Dennis

2. Minutes of last meeting

The minutes of the meeting held on 8th June 2017 were accepted as true record of the meeting

3. Community First Oxfordshire/Locality Funding

The Chairman reported that he had received an email from Fiona Mullins in which she had suggested a payment of £4000 for the second phase of consultancy. Raymond proposed that the payment should be for £3927 as that was the amount received from Locality (Groundwork) for the second phase. The Chairman agreed that this was a neater way to go forward.

4. SODC Emerging Local Plan

The Chairman had no further information to report on the Emerging Local Plan.

5. Impact of Strategic Development Proposals on NDP

The impact of the strategic development proposals had not changed since the last meeting.

6. Consultation – Feedback from Fete event

The Chairman reported that the event at the fete had gone quite well although there was not a large amount of new interest. The information provided by the various organisations was informative and well presented. The Chairman proposed that a booklet should be produced and distributed to each house in the village. Raymond stated that he would obtain a provisional cost from Colourplus as it would need to be funded through the Parish Council. It was agreed that it should be a colour production to maximise its impact.

It was agreed that the answers to the Village Quiz sheets should be included in the newsletter and that the editor would receive an electronic copy of the answers. The Chairman observed that there was quite a variety of answers to some questions. The feedback on priorities in the village over the next fifteen years highlighted reduced traffic, reliable mobile signal, faster broadband, bypass and bus service.

7. Appendices and Evidence Base

The Chairman reported that the Development Plan would only include three appendices with eight other documents being available as background documents.

	Appendices	
A	Village Character Assessment	OK
B	Open Spaces	OK
C	Views Management Framework	OK

	Background Documents	
1	Baseline information	OK
2	Planning Factors	OK
3	Planning History	OK
4	Environmental Factors	OK
5	Landscape Character & Capacity Assessment	OK
6	Infrastructure & Capacity	OK
7	Housing Needs Assessment	OK
8	Roads	OK

The Chairman reported that there had been some minor changes in respect of BBOWT, Environmental Factors and Infrastructure capacity- Thames Water. The Chairman would provide updated files to Raymond for the website.

The section on Roads will be reviewed after the meeting with OCC on 18th July 2017

8. Land for sale in Little Milton

It was agreed that it should be recorded that land behind Chiltern View had put up for sale since the last meeting. It raised a question about possible residential development although the land was being sold as a small stockholding. The Chairman reported that the land had been taken off the market but as result of the initial sale proposal it had prompted a fuller understanding of the restrictive covenants on the BBOWT lease as well as that of Wells Farmhouse and its adjoining land.

9. Plan Documentation – Progress

1. The Plan is currently being drafted
2. The Chairman will add a comment on the activity at the fete
3. The Basic Conditions Statement is with CFO and has not yet been drafted

10. Outstanding Actions

1. The Chairman reported that he sent revised wording of the waste section of the NVP to Carmelle Bell of Thames Water and as a result this has resulted in some changes as mentioned in 7 above.
2. Any decision on safeguarding land for any possible bypasses is best left until after the meeting with OCC on 18th July 2017.
3. There is wording in Policy LM1 that attempts to address the land at Ditchend. This matter still requires a decision.
4. The Parish Council at its meeting on 14th June 2017 agreed a provisional CIL spending list but this is subject to confirmation at the Council meeting on 12th July 2017.
5. The maps are ready for incorporation into a section within the Plan.

11. Policy Review

The Chairman reported that he had received a very positive feedback from Fiona on the first draft of the Neighbourhood Plan. Fiona raised a question about the inclusion of a Roads Section as it was not NP and suggested we needed to address it differently. This matter will be taken up with Ricardo and the Community First Oxfordshire's Planning Associate. Sadly David Potter is currently receiving treatment for cancer and is unlikely to participate in our plan and the support role has now been taken over by Andrea Pellegram.

The Chairman produced a summary of the fifteen policies that gave a brief description of the policy, what it encourages/requires, what it discourages and whether the policy was stand alone or linked. Those present at the meeting reviewed each policy statement and the following changes were suggested for incorporation into the next reiteration.

Policy LM1: Discourage linear extension

Policy LM2: Broadly ok

Policy LM3: Statement re street lighting and access consideration

Policy LM4: Broadly ok

Policy LM5: Broadly ok

Policy LM6: Broadly ok

Policy LM7: Broadly ok

Policy LM8: Change wording of “anti-social” to inconsiderate

Policy LM9: Broadly ok subject to any feedback from Thames Water

Policy LM10: Change schemes of three to five as three was considered too low a number to a manageable mix

Policy LM11: Reflect the increase of volume rather than flow

Policy LM12: Subject to meeting on 18th July with OCC

Policy LM13: Reconsider the word commercial

Policy LM14: Clarification on the definition of Community facilities

Policy LM15: Broadly ok

The Chairman outlined his considered timetable for drafting the plan through to the submission of Regulation 14 Consultation. The current timetable aims to forward a Draft Plan to Ricardo Rios/ CFO by mid-August with a target meeting date to review the Plan with Ricardo on 21 September. Any decision to use NPIERS would be taken after the Submission for the Regulation 14 consultation.

12. Associate Members/Plan Readers Future milestones

The Chairman reported that Graham Hudson and Bjorn Beckman of Dillys Cottage had offered to be readers of the plan. This was in addition to Garry Farmer Paul & Christine Jeffery Vaughan Sadler and Chris Coward.

13. Any other business

There was no other business

14. Schedule of meetings

The next meetings are scheduled on 13th July, 26th July and 10th August

15. Date of next Meeting

The next meeting will be held on Thursday **13th July 2017 at Pear Tree Cottage** at 7.30 p.m.