

Little Milton Neighbourhood Plan Steering Group
Minutes of meeting held on 28th February 2018 at 27 Chiltern View

Attendees

Barry Coward (Parish Councillor) – Chairman
Raymond Fergusson (Parish Clerk)
Kate Daunt (Parish Councillor)
Ian Dennis (Resident)

1. Apologies

The Chairman informed the meeting that apologies had been received from Elizabeth Swabey-Collison.

2. Minutes of last meeting

The minutes of the meeting held on 11th January 2018 were accepted as true record of the meeting

3. Plan Documentation – Progress

The Plan		The pre-submission consultation draft of the plan has completed its Regulation 14 consultation period. The consultation ended on 23 rd February 2018. A number of comments were received and the plan is waiting amendments
Evidence Base		As a result of feedback during the Regulation 14 consultation period the evidence base requires some amendments
Consultation Statement	SG/CFO	The Consultation Statement requires to be updated to reflect the Regulation 14 consultation
Basic Conditions Statement	CFO	The Chairman stated that Community First Oxfordshire had confirmed that the Plan complied with Policies of the Local Plan 2012 and the saved Policies of Local Plan 2011 and that Fiona Mullins was preparing a first draft of the Basic Conditions Statement.

4. Regulation 14 Consultation Event & Publicity

The Chairman stated that the Regulation 14 Consultation closed on 23rd February 2018 and that the comments received had been circulated to members of the Steering Group.

5. Feedback Review

The Chairman reported that comments had been received from the following sources

- Comments made during the Village event on 19th/20th January 2018
- Oxfordshire County Council: Planning Policy Team
- Thames Water: Head of Property
- Historic England: Historic Environment Planning
- Oxfordshire CCG commissions Primary Care
- Natural England
- South Oxfordshire District Council: Policy Team

The Chairman explained that he had produced a paper that summarised all the comments that required amendments to the Plan or the Evidence base. The documents was circulated to

Steering Group members. Before taking the Steering Group through the paper he commented that the feedback had been broadly supportive and in many instances helped to make the Plan more robust. The points that attracted most discussion related to

- Comments received from Thames Water re the adequacy of the water and wastewater infrastructure
- Policy H11 housing mix
- Policy LM 12 re Roads
- New Policy re High Grade agricultural land text

The Chairman stated that he would review the proposed changes to reflect any concerns or necessary clarification.

6. Plan amendment process

The Chairman stated that he would re-draft the plan incorporating the necessary amendments to the Plan and Evidence Base and incorporating a new Policy on High Grade Agricultural Land and Biodiversity and Green Infrastructure. The Chairman stated that he would reorganise the existing layout of the plan document. This would be reflected as recorded in the Consultation Document.

The Chairman planned to circulate a revised Plan to steering Group members for review and comment.

7. Next Steps

The Chairman outlined the next steps

- Complete consultation statement
- CFO draft basic conditions statement – for SG approval
- When ready, submit to SODC for further 6 week consultation and thence to Examination. The further 6 week consultation is not with a view to amending the plan but just commenting upon it for the benefit of the Examination stage.

8. Any other business

There were no matters raised.

9. Schedule of meetings

The next meetings are scheduled for Thursday 15th March 2018

10. Date of next Meeting

The next meeting will be held on Thursday **15th March 2018** at Pear Tree Cottage starting at 7.30 p.m.